



USER GROUP
NASHVILLE

Training Notification

Date of Class:	Tuesday, January 10, 2017
To Register:	https://www.surveymonkey.com/r/ZWDPGNT
Registration Fee:	\$0.00 (Members) \$10.00 (Non-Members or ask about special membership offer)
Payment for non-member registration	Check payable to Nashville Area ACL User Group mailed to: PO Box 198762, Nashville, TN 37219 Payment must be received by the event date and time. Contact treasurer@nashvilleaclgroup.org
Class Times:	9:00AM – 11:00
8:30AM – 9:00AM	<i>Registration and setup</i>
9:00AM – 9:50AM	“Ripped from the Headlines” : <i>Using news stories to brainstorm and discuss how ACL can be used to prevent and detect fraud/waste/abuse/misuse with a panel of ACL experts. Part 1 of 2 (2nd part of training to be hosted in April meeting)</i>
9:50AM – 10:00AM	Break
10:00AM – 10:50AM	“Importing PDFs and Text Files” : <i>Hands-on instruction regarding the importing of PDFs and Text files into ACL. Speaker-Eric Philburn</i>
11:00AM – 11:30AM	Executive Committee Business Meeting
Class Location:	Metro Southeast Training Room B, Bordeaux Room 1417 Murfreesboro Rd Nashville, TN 37217 There is open parking in the lot beside the building.
Class Capacity:	35
Course Information:	
Using Risk Analysis and Analytics to drive the direction of an audit and basic variables for scripting	Level: Basic/intermediate, No prerequisite courses required or advanced preparation requirements.
Content:	Providing discussion forum on how ACL can be utilized in issues/problems facing Usergroup members in their work responsibilities & hands-on training on handling commonly used document types.
Objective:	To build on the knowledge base of ACL Usergroup members on the power of ACL as a tool in their “toolbox” and a refresher on the skill of importing documents.
Method of Delivery:	Laptops with ACL desktop or AX required for one session
CPE Available:	2 CPE credits may be earned
Contact Information:	For questions, comments, or complaints, please contact Karen Stachowski at 615-741-2370 or Karen.Stachowski@ag.tn.gov Eric Philburn at 615-741-2841 or Eric.Philburn@tn.gov

Refunds: No refunds will be issued for confirmed registrations not cancelled by the event start date. Fees, courses, and program content are subject to change without notice.

Nashville ACL User Group is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.learningmarket.org.

